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Environmental

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Transmittal # 17-97

Agency

Date Signed: **OCT 22 1997**

Region 5

REGION 5 DELEGATIONS MANUAL

Purpose. This transmittal provides material for the Region 5 Delegations Manual.

Explanation. Region 5 Delegation 1-C has been revised to allow Division Directors and Office Directors to authorize regular and irregular overtime work, and to approve compensation of that overtime work through either compensatory time or overtime pay, for all employees regardless of grade and step level. These revisions also reference the Fair Labor Standards Act, the 1990 EPA Pay Administration Manual, and any other applicable laws or agreements, requiring that the approval of overtime work and the granting of compensatory time or overtime pay comply with those laws or agreements.

Filing Instructions. Post receipt of this transmittal on the checklist of EPA transmittals in the Region 5 Delegations Manual.

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Delegation of Authority from the Regional Administrator
